**Ground Rules** 

June 2024

# FTSE4Good Developed ex Selected Countries Index

v1.0

The index is not, and is not intended to be, used by supervised entities in the European Union or United Kingdom and accordingly, the European Benchmark Regulation<sup>\*</sup> and the UK Benchmark Regulation<sup>#</sup> do not apply to the index. Consequently, supervised entities within the European Union and the United Kingdom are not permitted to use the index as a benchmark as set out in article 3(1)(7) of the European Benchmark Regulation.

For the avoidance of doubt, neither FTSE International Limited nor any other member of the London Stock Exchange Group plc group of companies, is the benchmark administrator (as defined in article 3(1)(6) of the European Benchmark Regulation) of the index.

\*<u>Regulation (EU) 2016/1011 of the European Parliament and of the</u> <u>Council of 8 June 2016 on indices used as benchmarks in financial</u> <u>instruments and financial contracts or to measure the performance of</u> <u>investment funds.</u>

\*<u>The Benchmarks (Amendment and Transitional Provision) (EU Exit)</u> <u>Regulations 2019 (which amends the European benchmark regulation in</u> <u>the United Kingdom)</u>



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# Section 1 Introduction

### 1. Introduction

### 1.1 FTSE4Good Developed ex Selected Countries Index

- 1.1.1 The FTSE4Good Developed ex Selected Countries Index is designed to represent the performance of a FTSE4Good Developed Index excluding a selection of countries and ICB sectors.
- 1.1.2 These Ground Rules should be read in conjunction with the FTSE Global Equity Index Series Ground Rules and FTSE4Good Index Series Ground Rules, and associated index policy documents, which are available at <a href="http://www.lseg.com/en/ftse-russell/">www.lseg.com/en/ftse-russell/</a>. Unless stated in these Ground Rules, the index will follow the same process as the FTSE4Good Index Series.
- 1.2 The base currency for the FTSE4Good Developed ex Selected Countries Index is US Dollars (USD).
- 1.3 The FTSE4Good Developed ex Selected Countries Index takes account of ESG factors in its index design. Please see the FTSE4Good Index Series Ground Rules for further details.

### 1.4 FTSE Russell

FTSE Russell is a trading name of FTSE International Limited, Frank Russell Company, FTSE Global Debt Capital Markets Limited (and its subsidiaries FTSE Global Debt Capital Markets Inc. and FTSE Fixed Income Europe Limited), FTSE Fixed Income LLC, FTSE (Beijing) Consulting Limited, Refinitiv Benchmark Services (UK) Limited, Refinitiv Limited and Beyond Ratings.

- 1.4.1 FTSE Russell hereby notifies users of the index series that it is possible that circumstances, including external events beyond the control of FTSE Russell, may necessitate changes to, or the cessation of, the index series and therefore, any financial contracts or other financial instruments that reference the index series or investment funds which use the index series to measure their performance should be able to withstand, or otherwise address the possibility of changes to, or cessation of, the index.
- 1.4.2 Index users who choose to follow this index series or to buy products that claim to follow this index series should assess the merits of the index's rules-based methodology and take independent investment advice before investing their own or client funds. No liability whether as a result of negligence or otherwise is accepted by FTSE Russell for any losses, damages, claims and expenses suffered by any person as a result of:
  - any reliance on these Ground Rules;
  - any inaccuracies in these Ground Rules;
  - any non-application or misapplication of the policies or procedures described in these Ground Rules; and/or
  - any inaccuracies in the compilation of the index or any constituent data.

# Section 2 Management responsibilities

### 2. Management responsibilities

### 2.1 FTSE International Limited (FTSE)

- 2.1.1 FTSE is the benchmark administrator of the index series<sup>1</sup>.
- 2.1.2 FTSE is responsible for the daily calculation, production and operation of the index series, and will:
  - maintain records of the index weightings of all constituents;
  - make changes to the constituents and their weightings in accordance with the Ground Rules;
  - carry out the periodic index reviews of the index series and apply the changes resulting from the reviews as required by the Ground Rules;
  - publish changes to the constituent weightings resulting from their ongoing maintenance and the periodic reviews; and
  - disseminate the indices.

### 2.2 Amendments to these Ground Rules

- 2.2.1 These Ground Rules shall be subject to regular review (at least once a year) by FTSE Russell to ensure that they continue to best reflect the aims of the index series. Any proposals for significant amendments to these Ground Rules will be subject to consultation with FTSE Russell advisory committees and other stakeholders if appropriate. The feedback from these consultations will be considered by the FTSE Russell Index Governance Board before approval is granted.
- 2.2.2 As provided for in the Statement of Principles for FTSE Russell Equity Indices, where FTSE Russell determines that the Ground Rules are silent or do not specifically and unambiguously apply to the subject matter of any decision, any decision shall be based as far as practical on the Statement of Principles. After making any such determination, FTSE Russell shall advise the market of its decision at the earliest opportunity. Any such treatment will not be considered as an exception or change to the Ground Rules, or to set a precedent for future action, but FTSE Russell will consider whether the rules should subsequently be updated to provide greater clarity.

<sup>&</sup>lt;sup>1</sup> FTSE is not the benchmark administrator of the Index Series as the term administrator is defined in the <u>IOSCO Principles for Financial Benchmarks</u> and <u>Regulation (EU) 2016/1011</u> of the European Parliament and of the Council of 8 June 2016 on indices used as benchmarks in financial instruments and financial contracts or to measure the performance of investment funds (the European Benchmark Regulation) and <u>The Benchmarks (Amendment and Transitional Provision) (EU Exit) Regulations 2019</u> (the UK Benchmark Regulation).

# Section 3 FTSE Russell index policies

### 3. FTSE Russell index policies

These Ground Rules should be read in conjunction with the following policy documents, which can be accessed using the links below:

### 3.1 Corporate Actions and Events Guide

3.1.1 Full details of changes to constituent companies due to corporate actions and events can be accessed in the Corporate Actions and Events Guide using the following link:

Corporate\_Actions\_and\_Events\_Guide.pdf

### 3.2 Statement of Principles for FTSE Russell Equity Indices (the Statement of Principles)

Indices need to keep abreast of changing markets and the Ground Rules cannot anticipate every eventuality. Where the Ground Rules do not fully cover a specific event or development, FTSE Russell will determine the appropriate treatment by reference to the Statement of Principles, which summarises the ethos underlying FTSE Russell's approach to index construction. The Statement of Principles is reviewed annually and any changes proposed by FTSE Russell are presented to the FTSE Russell Policy Advisory Board for discussion before approval by FTSE Russell's Index Governance Board.

The Statement of Principles can be accessed using the following link:

Statement\_of\_Principles.pdf

### 3.3 Queries and Complaints

FTSE Russell's complaints procedure can be accessed using the following link:

Benchmark\_Determination\_Complaints\_Handling\_Policy.pdf

### 3.4 Index Policy for Trading Halts and Market Closures

3.4.1 Guidance for the treatment of index changes in the event of trading halts or market closures can be found using the following link:

Index\_Policy\_for\_Trading\_Halts\_and\_Market\_Closures.pdf

### 3.5 Index Policy in the Event Clients are Unable to Trade a Market or a Security

3.5.1 Details of FTSE Russell's treatment can be accessed using the following link:

Index\_Policy\_in\_the\_Event\_Clients\_are\_Unable\_to\_Trade\_a\_Market\_or\_a\_Security.pdf

### 3.6 Recalculation Policy and Guidelines

3.6.1 Where an inaccuracy is identified, FTSE Russell will follow the steps set out in the FTSE Russell Index Recalculation Guidelines when determining whether an index or index series should be recalculated and/or associated data products reissued. Users of the FTSE4Good Developed ex Selected Countries Index will be notified through appropriate media.

For further information, refer to the FTSE Russell Recalculation Policy and Guidelines document, which is available from the FTSE Russell website using the link below or by contacting <u>info@ftserussell.com</u>.

### Recalculation Policy and Guidelines Equity Indices.pdf

### 3.7 Recalculation Policy and Guidelines – ESG Data and Ratings

Where an inaccuracy in an ESG data product is identified, FTSE Russell will follow the guidelines set out in this document when determining if an ESG Data Product should be recalculated.

Recalculation Policy and Guidelines ESG Products.pdf

#### 3.8 Policy for Benchmark Methodology Changes

3.8.1 Details of FTSE Russell's policy for making benchmark methodology changes can be accessed using the following link:

Policy\_for\_Benchmark\_Methodology\_Changes.pdf

### 3.9 FTSE Russell Governance Framework

3.9.1 To oversee its indices, FTSE Russell employs a governance framework that encompasses product, service and technology governance. The framework incorporates the London Stock Exchange Group's three lines of defence risk management framework and is designed to meet the requirements of the IOSCO Principles for Financial Benchmarks<sup>2</sup>, the European benchmark regulation<sup>3</sup> and the UK benchmark regulation<sup>4</sup>. The FTSE Russell Governance Framework can be accessed using the following link:

FTSE\_Russell\_Governance\_Framework.pdf

#### 3.10 Prices

3.10.1 The FTSE4Good Developed ex Selected Countries Index uses actual closing mid-market or last trade prices, where available, for securities with local market quotations. Further details can be accessed using the following link:

Closing Prices Used For Index Calculation.pdf

### 3.11 Real Time Status Definitions

3.11.1 For indices that are calculated in real time, please refer to the following guide for details of real time status definitions:

Real\_Time\_Status\_Definitions.pdf

<sup>&</sup>lt;sup>2</sup> IOSCO Principles for Financial Benchmarks Final Report, FR07/13 July 2013.

<sup>&</sup>lt;sup>3</sup> Regulation (EU) 2016/1011 of the European Parliament and of the Council of 8 June 2016 on indices used as benchmarks in financial instruments and financial contracts or to measure the performance of investment funds.

<sup>&</sup>lt;sup>4</sup> The Benchmarks (Amendment and Transitional Provision) (EU Exit) Regulations 2019.

## Section 4 **ESG** data inputs

#### **ESG** data inputs 4.

#### 4.1 **ESG** data inputs

#### 4.1.1 The following ESG datasets are used in the construction of the indices.

ESG data inputs	Details	Used for selection, weighting or exclusion <sup>5</sup>
FTSE ESG Scores	Information on FTSE ESG Scores and data model is available in the Guide to ESG Data and here: <u>https://www.lseg.com/en/ftse-russell/esg-scores</u> . <u>Guide to FTSE and Third Party ESG Data used in FTSE Russell Indices</u>	Selection
Product-related data – FTSE Russell	FTSE exclusion lists on the activities of companies with exposure to the products or services that are listed in section 7 of the <u>Guide to the Construction and Maintenance of FTSE Exclusion Lists.pdf</u>	Exclusion
Product-related data – Sustainalytics	Sustainalytics Product Involvement data identifies the nature and extent of a company's involvement in a range of product and business activities. More information can be found here: Controversial Product Involvement ( <u>sustainalytics.com</u> ) and <u>https://connect.sustainalytics.com/controversial- weapon-radar</u> .	Exclusion
Conduct related data – FTSE	FTSE exclusion lists on the activities of companies that are directly or indirectly linked to controversial conduct and diversity. More information can be found: Section 7 of the <u>Guide to the Construction and Maintenance of FTSE Exclusion Lists.pdf</u>	Exclusion
Conduct related data – RepRisk	The RepRisk Index (RRI) captures and quantifies a company's reputational risk exposure to ESG issues. More information can be found: <u>https://www.reprisk.com/news-research/resources/methodology</u>	Exclusion
Minimum Set of Exclusions for ESG Indices	The minimum set of exclusions apply to this Index Series with effect from December 2023. Details of the minimum exclusions can be found in Section 8 of the <u>Guide to the Construction and Maintenance of FTSE Exclusion Lists.pdf.</u>	Exclusion

4.1.2 Further information on ESG data provided by FTSE Russell and third parties used in this index (index series) can be found in the following guide:

Guide\_to\_FTSE\_and\_Third\_Party\_ESG\_Data\_used\_in\_FTSE\_Russell\_Indices

This includes information on the data and standards used for these ESG data inputs. These data sets may include estimated data.

Definitions

Selection - ESG data is used to select or rank constituents or calculate minimum scores or thresholds.

Weighting – ESG data is used to calculate the weight of a constituent in an index. Exclusion – ESG data is used to exclude companies from the index.

# Section 5 Custom inclusion criteria

### 5. Eligibility criteria

FTSE4Good Developed ex Selected Countries Index follows the eligibility criteria laid out in the <u>FTSE4Good</u> <u>Index Series Ground Rules</u>, in addition to custom inclusion criteria detailed below.

### 5.1 Country exclusions

- 5.1.1 The following counties are excluded:
  - Hong Kong
  - Ireland
  - Israel
  - Poland
  - Portugal
  - South Korea

### 5.2 ICB exclusions

- 5.2.1 The following ICB sectors are excluded:
  - Tobacco (ICB 45103010)
  - Cannabis Producers (ICB 20103020)

### 5.3 Minimum market capitalisation

- 5.3.1 A minimum full market capitalisation of HKD 5bn is applied at index review.
- 5.3.2 Any company with a full market capitalisation less than HKD 5bn will be excluded from the index.

## Section 6 Periodic review of constituents

### 6. Periodic review of constituents

### 6.1 Index reviews

- 6.1.1 The FTSE4Good Developed ex Selected Countries Index is reviewed semi-annually in June and December using data as at the close of business on the Monday four weeks prior to review effective date.
- 6.1.2 The data cut-off dates for ESG data inputs are in the <u>Guide-to-FTSE-and-Third-Party-ESG-Data-used-in-</u> <u>FTSE-Russell-Indices.pdf</u>
- 6.1.3 Any constituent changes resulting from the index reviews will be implemented after the close of business on the third Friday (i.e. effective from the open on the following Monday) of June and December.

### 6.2 Intra review additions and deletions

- 6.2.1 The FTSE4Good Developed ex Selected Countries Index will not have any intra-review additions, any additions will be reviewed for index inclusion at the next index review.
- 6.2.2 If a constituent of the underlying FTSE4Good Developed Index is deleted it will be be removed from the FTSE4Good Developed ex Selected Countries Index, the removal will be concurrent with its removal from the underlying index. Constituents removed from a FTSE4Good Index are not replaced between reviews.

# Section 7 Corporate actions and events

### 7. Corporate actions and events

7.1 Full details of changes to constituent companies due to corporate actions and events can be accessed in the Corporate Actions and Events Guide using the following link:

### Corporate\_Actions\_and\_Events\_Guide.pdf

A corporate action is an action on shareholders with a prescribed ex-date. The share price will be subject to an adjustment on the ex-date. These include the following:

- capital repayments;
- rights issues/entitlement offers;
- stock conversion;
- splits (sub-division)/reverse splits (consolidation); and
- scrip issues (capitalisation or bonus issue).

A corporate event is a reaction to company news (event) that may impact the index depending on the index rules. For example, a company announces a strategic shareholder is offering to sell their shares (secondary share offer) – this could result in a free float weighting change in the index. Where an index adjustment is required, FTSE will provide notice advising of the timing of the change.

### 7.2 Shares in issue

7.2.1 Changes to the number of shares in issue for constituent securities are covered in the Corporate Actions and Events Guide.

### 7.3 Investability weightings

7.3.1 Changes to free float for constituent securities are covered in the Corporate Actions and Events Guide.

# Appendix A Further Information

A Glossary of Terms used in FTSE Russell's ground rule documents can be found using the following link:

Glossary.pdf

Glossary ESG.pdf

For further information on the FTSE4Good Developed ex Selected Countries Index, please e-mail FTSE Russell client services at <u>info@ftserussell.com</u>.

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