[Electronic Invoicing Form] Client Electronic Invoices & Evidences

LCH SA hereby informs you that it offers clients a dematerialisation invoicing service with regards to the invoicing of clearing fees and all other fees (as mentioned in LCH SA fee grid), and their related evidence reports.

Both invoices and evidence reports will be made available to you in an electronic format.

**1. Company**

|  |  |
| --- | --- |
| Company name |  |
| **Company registered address** |  |
| **Company billing address** |  |
| **Company VAT number** |  |
| **Name** |  |
| **Position** |  |

**2. Email address by member code**

You are requested to provide one email address **per invoicing account/member code**. We will send to this address the login details of the administrator in charge of creating and maintaining users’ access to electronic invoices and evidences on the portal. **Please make sure to fill one line for each of your account/member codes even in the case the same email address is to be used for several accounts.**

|  |  |  |
| --- | --- | --- |
| Invoicing account / member code – mnemonic | Email address | We hereby agree with the dematerialisation of our invoices |
|  |  | YES / NO |

As your express consent is necessary to implement the dematerialisation of invoices, LCH SA requests you, by filling out the appropriate column, to notify your agreement or disagreement. Should you disagree, the original invoice will continue to be sent in a paper format to you, being specified that the evidence reports will be made available in an electronic format only.

|  |  |
| --- | --- |
| **Authorised signatory (1) :** |  |
| Name: | **Signature** |
| Title: |
| Date: |

|  |
| --- |
| If **(1)** is not authorised to sign alone |
| **Authorised signatory (2) :** |  |
| Name: | **Signature** |
| Title: |
| Date: |

**This document must be returned to LCH SA as an original at:
LCH** | 18, rue du Quatre Septembre | 75002 Paris

**Contact details:**

**For LCH RepoClear SA** | T: +33 (0) 1 70 37 28 38 | repoclearclientservicesa@lseg.com
**For LCH CDSClear** | T: + 44 (0) 20 3197 4516| cdsclearbusinessdevrm@lch.com
**For LCH EquityClear** | T: +33 (0) 1 70 37 67 60 | SAEquityClear@lch.com